**Work Breakdown Structure (WBS)**

**AskAMech**

# Introduction

The WBS is a view into the project which shows what work the project encompasses. It is a tool which helps to easily communicate the work and processes involved to execute the project. The Project Manager and project team use the WBS to develop the project schedule, resource requirements and costs. There are many ways you can present the WBS for your project.

AskAMech. System

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Problem Definition

1.1

System Analysis

1.2

System Design

1.3

System Dev & Testing

1.4

Create Preliminary Scope Statement

1.2.1

Implementation (Closeout)

1.5

Gather Data

1.1.1

Feasibility Study

1.1.2

Study Existing Systems

1.2.2

Project Team Kickoff Meeting

1.2.3

Develop Project Plan

1.2.4

Submit Project Plan

1.2.5

Milestone: Project Plan Approved

1.2.6

Project Kickoff Meeting

1.3.1

Input and Output diagrams

1.3.2

Wireframes (Menus & Screens)

1.3.3

Processing and Database

1.3.4

Ad hoc queries

1.3.5

User Training

1.4.5.

Go Live

1.4.6

Project Management

1.4.1

Project Status Meetings

1.4.2

Develop system & Testing

1.4.3

Install Live System

1.4.4

User Documentation

1.5.1

Document Lessons Learned

1.5.2

Update Files/ Records

1.5.3

Gain Formal Acceptance

1.5.4

Archive Files/ Documents

1.5.5